

## **Job Description**

### **Safeguarding Director (Trustee) – Voluntary role**

#### **Role Purpose**

To provide strategic oversight and governance of safeguarding across Codsall Multi Academy Trust, ensuring that all statutory responsibilities are met and that safeguarding practices are robust, consistent, and effective across all schools within the Trust.

#### **Key Responsibilities:**

##### Strategic Oversight:

- Ensure safeguarding policies and procedures are in place, up to date, and compliant with statutory guidance (e.g. *Keeping Children Safe in Education*).
- Champion a culture of safeguarding across the Trust, promoting the welfare of children and young people.
- Monitoring and Evaluation:
  - Regularly review and monitor the Single Central Record (SCR) for each school to ensure accuracy and compliance.
  - Report on Safer Recruitment practices.

- Receive and scrutinise safeguarding reports from Designated Safeguarding Leads (DSLs) across the Trust.
- Monitor safeguarding training compliance for staff, governors, and volunteers.
- Governance and Accountability:
  - Act as the link director for safeguarding, liaising with school DSLs and senior leaders.
  - Report safeguarding matters to the Board of Directors, highlighting risks, trends, and areas for improvement.
  - Ensure safeguarding audits are conducted and followed up with appropriate action plans.
- Support and Challenge:
  - Provide support and constructive challenge to school leaders on safeguarding matters.
  - Attend safeguarding briefings, training, and relevant meetings to stay informed of best practice and legislative changes.

**Person Specification:**

- Essential:
  - Understanding of the need to adhere to safeguarding legislation and statutory guidance.
  - Strong analytical and communication skills.
  - Commitment to child protection and promoting the welfare of children.
- Desirable:
  - Experience in education, social care, or governance.

- Previous experience as a DSL or in a safeguarding leadership role.

## **FAQ's**

### **How much time will this take up?**

- Attendance at 3 full Trust Board meetings per year.
- Attendance at 3 SCR Reviews a year
- Additional time for preparation, reviewing papers, and ad hoc engagement with the Executive Team.

### **Why this role is worthwhile**

**Direct impact on young people's lives** – Every decision you influence helps ensure pupils get the best teachers, resources, and opportunities. By strengthening safeguarding, you're directly helping schools deliver high-quality education and helping to keep everybody safe.

**Shaping the future of the Trust** – As a trustee, you're helping set long-term strategy, ensuring sustainability, and supporting the growth and improvement of schools within the Trust.

**Strengthening governance** –Safeguarding is one of the most scrutinised areas in the education sector. Your role is central to safeguarding the Trust's reputation, ensuring compliance, and giving confidence to parents, staff, regulators, and the community.

### **Why your employer should support you**

#### **Leadership Development**

- Serving as a trustee is effectively a non-executive director role. It sharpens strategic thinking and provides governance experience.
- You gain board-level exposure that many organisations would otherwise need to pay for through formal training.

#### **Enhanced Skills**

- Decision-making under scrutiny, balancing competing priorities, and managing risk are all highly transferable skills back into your day job.

- Many professional bodies (ICAEW, ACCA, CIMA, CIPFA) recognise trustee service as valid CPD.

### **Reputation & Corporate Social Responsibility**

- Employers can demonstrate a tangible commitment to community and education by enabling staff to give time and expertise.
- Supporting trusteeship strengthens the company's public image and contributes to its ESG/CSR agenda.

### **Employee Engagement & Retention**

- Staff who are encouraged to give back often report greater job satisfaction and loyalty.
- It signals that the organisation values wider personal and professional growth.

### **Networking & Insight**

- Trustees work alongside education leaders, other professionals, and community figures – broadening networks that can benefit the employer.
- Exposure to the education and public sector can bring fresh insights and perspectives into the business.

### **How do I apply?**

To find out more or to register your interest in joining our Board of Directors please contact [\*\*imoore@cmat.academy\*\*](mailto:imoore@cmat.academy) or [\*\*hr@cmat.academy\*\*](mailto:hr@cmat.academy)