

## Birches First School

## Believe, Grow, Succeed ... ... to be the best 'me' I can be.

14th September 2022

## **Email Communication**

Dear Parents,

As promised, we have now set up email addresses for each class group. I am hoping this will aid and support you if you ever need to communicate with your child's class teacher. Please see the following:-

Nursery Children

YN@birches.staffs.sch.uk

Reception Children

YR@birches.staffs.sch.uk

Year One

Y1@birches.staffs.sch.uk

Year Two

Y2@birches.staffs.sch.uk

Year Three

Y3@birches.staffs.sch.uk

Year Four

Y4@birches.staffs.ch.uk

If you have any general enquires or you need to inform Mrs Lawley, Mrs Burkitt or myself of anything please email <u>office@birches.staffs.sch.uk</u>

With MarvellousMe now up and running and class emails in place I am hoping that this will facilitate and encourage positive parental engagement and communication.

Further to this, please could I ask that you are mindful that teachers are encouraged to have a work-life balance for their well-being, and that they will send and respond to emails in a timely manner, which, is convenient for them. If you have emailed several times without a response, then please do bring this to my attention and I can help resolve the matter.

	so far and this being another change. As always, I am on the gate every morning and afternoon to discuss anything in person with you and to help in any way I can.
E	Best wishes
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ł	Headteacher