



Birches First School

Believe, Grow, Succeed



School Closure Childcare Provision

Week Beginning Monday 27th April

Dear Parents,

Please find attached the booking form for Summer 2 week 2 (commencing 27th April)

Children will always be supervised and cared for within our designated area of Codsall Middle School by Birches Staff. However, when numbers are very small, it may be that one member of Birches staff works alongside a member of staff from St Nicholas First School to supervise children from both schools together.

We will continue to offer provision from 8.40am until 3.15pm. However, if this causes you particular hardship or difficulty please contact me and I can discuss options with you.

Medical information and medicines will be on site with us and Birches safeguarding procedures will continue to be followed to ensure that children remain safe and well cared for at all times. Children should be dropped off and collected from the gate at the far end of the carpark onto the playground.

Children will be required to bring their own packed lunch, water bottle and mid-morning snack. If children would like to, they are able to take their scooter or bike to ride on the playground when the weather allows. (Children will only be allowed to ride their own bikes and scooters for Health and Safety reasons.) Child can come in their own, comfortable, suitable clothing and should bring a named coat for outdoor play. If the weather is forecast to be warm, a named sunhat should also be sent and suncream applied in the morning. During the day staff will give children time to complete their home learning tasks so please send their Home Learning Workbook with them.

I will email the below booking form to all parents who we know may need childcare. If there are any parents who previously haven't needed childcare but are now in need, please email jferretti@birches.staffs.sch.uk to request a form.

Please could all parents complete and return the booking form outlining their childcare requirements for week commencing 27th April 2020 by **Friday 24th April at 6pm** so that registers can be compiled, staffing confirmed and confirmation emails sent.

Best wishes

Mrs J Ferretti

Acting Headteacher



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School Closure Childcare Booking Form for Eligible Children –

Summer term week 2 – commencing 27th April 2020.

Please complete the below form and email it to jferretti@birches.staffs.sch.uk by 6pm on Friday 24.04.2020 to enable us to plan our provision and staffing. Many thanks.

Parent's name:

Key Worker role:

Contact telephone number:

Email:

Child(ren)'s name(s):

Will require childcare on; (please tick those that apply)

	Monday	Tuesday	Wednesday	Thursday	Friday
AM 8.40-12.00					
12-00-1.00					
PM 1.00-3.15					

A polite reminder, to enable us to sustain our provision for those most in need and minimise risk to staff and children who must attend, we would ask that parents do take note of the key message from the Government that ***'if it is at all possible for children to be at home, then they should be,'*** regardless of whether they fall into the eligible/Key Worker categories.

Thank you.