



This information should be completed by someone with Parental Responsibility.

Please complete the follow information as it appears on child's Birth Certificate:

|  |  |                       |  |
|--|--|-----------------------|--|
| <b>Surname:</b>  |  | <b>Legal Surname:</b> |  |
| <b>Forename:</b>   |  | <b>Middle Name:</b>   |  |
| <b>Chosen Forename:</b>  |  | <b>Gender:</b>        |  |
| <b>Date of Birth:</b>  |  |                       |  |
| <b>Postal Address:</b>   |  |                       |  |
| <b>Telephone Number for Texting Service:</b>                         |  |                       |  |
| <b>Parent / Carer Email Address:</b>                                 |  |                       |  |
| <b>Parent(s) National Insurance Number: (for EYs funding) -</b><br>- |  |                       |  |

Please provide details of all persons who have parental responsibility and anyone else you wish to be contacted in an emergency.

A parent has parental responsibility if:

- the parents of a child are married to each other at the time of the birth, or if they have jointly adopted a child, then they both have parental responsibility
- A father, however, has this responsibility only if he is married to the mother when the child is born or has acquired legal responsibility for his child through one of these three routes:
  - by jointly registering the birth of the child with the mother
  - by a parental responsibility agreement with the mother
  - by a parental responsibility order, made by a court

Please place them in order of priority in the event of an emergency.

| Priority | Name/Relationship | Parental Responsibility (Y / N) | Home address – incl Phone/Mobile | Place of work - incl Phone |
|----------|-------------------|---------------------------------|----------------------------------|----------------------------|
| 1        |                   |                                 |                                  |                            |
| 2        |                   |                                 |                                  |                            |
| 3        |                   |                                 |                                  |                            |
| 4        |                   |                                 |                                  |                            |

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You are required to advise school of any legal or criminal changes which effects parental responsibility e.g. Bail conditions, court orders, Multi-agency Risk Assessment Conference (MARAC). If there are any legal/criminal changes as above, please put these in writing to school in a sealed envelope and pass them to the school office. Any information disclosed to the school will be treated with the strictest of confidence.

Please provide details of any court orders relating to your child and their effect. If there are implications for the school, please discuss these with us in confidence.

Please provide details of your child's current medical practice with medical notes.

**GP Name & Address:**

**GP Telephone Number:**

**Does your child have any specific special needs, medical needs or dietary requirements?**

**Previous / current school / setting:**

**If your child will be attending our Nursery, which First/Primary school do you intend them to attend?:**

**Does your child have any siblings in the school? Name(s) and age(s):**

**Does your child have any other siblings? Name(s) and age(s):**

**Travel arrangements:**

**Please tick the appropriate mode of transport:**

Bicycle

Car/Van

Walk

Public bus service

Taxi

Other

**Armed Forces:** Please state if one or both parents/carers are in the UK Armed Forces

Yes  No  If yes please state name(s) below

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**Ethnicity (Please Tick):**

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> ABA Asian or Asian British Bangladeshi          | <input type="checkbox"/> BLG Black or Black British Other background | <input type="checkbox"/> WHB White British               |
| <input type="checkbox"/> AIN Asian or Asian British Indian               | <input type="checkbox"/> CHE Chinese                                 | <input type="checkbox"/> WHR White Irish                 |
| <input type="checkbox"/> APK Asian or Asian British Pakistani background | <input type="checkbox"/> MWA Mixed White / Asian                     | <input type="checkbox"/> WHA White Other                 |
| <input type="checkbox"/> AAO Asian or Asian British Other                | <input type="checkbox"/> MBA Mixed White / Black African             | <input type="checkbox"/> WRO Traveller White Gypsy/Roma  |
| <input type="checkbox"/> BLF Black or Black British African              | <input type="checkbox"/> MWB Mixed White / Black Caribbean           | <input type="checkbox"/> WHT Traveller Irish             |
| <input type="checkbox"/> BLB Black or Black British Caribbean            | <input type="checkbox"/> MOT Mixed White Other background            | <input type="checkbox"/> OEO Any other ethnic background |

**Nationality:**

**Country of Birth:**

- Religion:** Buddhist  Christian  Hindu  Jewish  Muslim  No religion   
Other religion  Refused  Sikh

- Home Language(s):** English  Cantonese  Bengali  Greek  Gujarati  Hindu   
Italian  Punjabi  Chinese  Portuguese  Spanish  Turkish  Urdu  Other

**Is English the child's second language?:**

The definition of EAL (English as an Additional Language) is as follows: A first language, where it is other than English, is recorded where a child was exposed to the language during early development and continues to be exposed to this language in the home or community. Where a child was exposed to more than one language (which may include English) during early development, the language other than English is recorded, irrespective of the child's proficiency in English.

**Data Protection Act 1998 / GDPR with effect from 25<sup>th</sup> May 2018:** The schools are registered under the Data Protection Act for holding personal data. The schools have a duty to protect this information and to keep it up to date. The schools are required to share some of the data with the Local Education Authority and with the DfE.

I have gained permission from those contacts named above to provide their contact details for the use of emergency contacts and authorise those named above to collect my child in the case of an emergency.

I give consent to share these details with third party provider Eduspot (Teachers2Parents) to facilitate effective communication and online booking of parent consultation meetings.

I give consent to share these details with third party provider ParentPay to facilitate permission for educational visits and a safe and secure online payment system for wraparound care, trips, and dinner money.

I give consent to share these details with third party provider Parent Evening Booking System to facilitate the booking of parents' evening appointments and event booking.

I give consent to share these details with the Early Years Portal to enable access to childcare funding.

Parent/Carer Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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In the event of further changes throughout the year please update with the school office.